

Application for Change of Address/PCP Centre/Duplicate ID card

Students are advised to apply for change of address /change of PCP centre/ duplicate ID by filling up the form given below. The form can be downloaded and photocopy used.

Sir,

I hereby request you to kindly

(Please put a ✓ tick mark in the relevant box or boxes below.)

- Change my address

- Change my PCP Centre

- Issue me Duplicate ID card (One Passport size photograph is enclosed).

1. Change address (Fees payable Rs. 100)

Old Address	New Address
Pin code: _____	Pin code: _____
e-mail: _____	e-mail ID: _____

Reason for Change: _____

2. Change PCP Centre (Fees payable Rs. 100)

Old PCP Centre	New PCP Centre

Reason for Change: _____

3. Necessary fees are sent herewith by DD drawn the favour of The Finance Officer, Pondicherry University, Pondicherry", payable at Pondicherry.

Payment Details:

DD. No./Challan No	Date	Bank Name	Amount (Rs.)

I shall take all necessary steps to receive communications sent to me or being sent to my old address and visit www.pondiuni.org for PCP dates/address change acknowledgement.

Name _____ Enrolment number _____

Date: _____ Signature _____

Encl: As above + self addressed post card for acknowledgement. (To be mailed to the Director, DDE, Pondicherry University, Pondicherry-605 014).